

ARIZONA DEPARTMENT OF EDUCATION

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Superintendent of
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STATE OF ARIZONA

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SCHOOL FINANCE MEMORANDUM 03-041

TO: Superintendents, Business Managers, Administrators, and Head Teachers

FROM: Nettie Dee Klingler, Director of School Finance

DATE: April 7, 2003

SUBJECT: Ungraded Elementary Students with Group B Disabilities

Recent investigation revealed that the Student Accountability Information System (SAIS) was calculating ungraded elementary students, who are at least five, but under six years of age by September 1 with group B disabilities (A.R.S. 15-901 11.) as less than one FTE. However, according to A.R.S. 15-901 2. (b)(i), these students should be counted as full-time students. A correction has been placed in SAIS so that students falling under this definition are given one FTE if they meet the 700 hours of program instruction.